



ACPA
Annual General Meeting
April 27, 2022
Virtual

Present:

Board of Directors:

Sean Stewart, President
Mike Gao, Past President
Shane Harnish, President Elect
Shiva Zohrevand, Treasurer
Trina Innes, Public Member

Sarah Dougherty, Director
Mark Poirier, Director
Atosa Kavousian Director
William Lee, Director
Kathy Janzen, Executive Director
Maurice Shevalier, Registrar

Guests:

Yoojin Choi

Tamara Hudson

Attendees:

Aaron Kumpf
Adina Laperle
Amelia Nechka
Andrea Millen
Andrew Jones
Ashish Pradhan
Barbara Petrunic
Barry Bennett
Bonnie Leung
Brad Gimbel
Brian Tsang
Brook Bell
Charles Uquak
Cherryl Comahig
Chris Sadek
Chris Swyngedouw
Christian Potolicki
Cindy Slupsky
Clint Lovell
Darren Crichton
Dave Schwass
Dean Barisow
Dean Parson
Don White
Emy Chan
Evgenii Sigida
Fiona Hess
Graham Knox
Hassan Elkadri
Ian Rubinstein
Jaclyn Repchuk
Jesse Meints
Jian Fu Deng
Joanne McCallum
John Crabtree
Joseph Cheramy
Kaiping Dai
Ken Schmidt
Kenneth Yap
Kent Orosz
Ketankumar Rana
Kevin Dunn
Lenn Liwanag
Mark Kadijk
Matthew Kowalchuk
Muhammad Azhar Iqbal
Muhammad Shahid Malik
Myra Sumague
Neil Berezowski
Olutayo Ogunwemimo
Patrick Kalita
Paul Kabiru
Peter Kusalik
Rachid Tahir
Ray Abry
Robert Taylor
Sachinkumar Patel
Sally Hanearin
Scott Allen



Shereen Lal
Stan J. Backs
Trent Parks
Twende Pamoja

Ubong Eduok
Wally Qiu

MINUTES

| No. | Item | Action |
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| 1.0 | Call to Order | |
| | President, Sean Stewart, called the meeting to order at 7:34 p.m. Introductions of guests and the board of directors occurred. | |
| 2.0 | Approval of the Meeting Minutes | |
| | Minutes from the 2021 Annual General Meeting Motion to accept the 2021 annual general meeting minutes as presented. Moved: Sally Hanearin Second: Cindy Slupsky | CARRIED |
| 3.0 | Treasurer's Report – Shiva Zohrehvand <ul style="list-style-type: none"> - Review of the balance sheet as of December 31, 2021. - Review of the Budget vs. Actual as of December 31, 2021. <ul style="list-style-type: none"> o Net deficit of \$21,282.05 - Review of the breakdown of the income for 2021. - Review of expenses for 2021. - The audit for 2019, 2020, and 2021 were completed by Jim LeBlanc and Darren Chrichton. - Review of the 2022 budget. <ul style="list-style-type: none"> o Income budget of \$157,400.00 o Expense budget of \$157,950.00 - Review of Financial Statement as of March 31, 2020. <ul style="list-style-type: none"> o Net income of \$80,226.75 Motion to approve the 2021 financial statements as presented. Moved: Shiva Zohrehvand Second: Patrick Kamau | CARRIED |
| 4.0 | Registrar's Report – Maurice Shevalier <ul style="list-style-type: none"> - 478 total members. <ul style="list-style-type: none"> o 395 P.Chem Members o 32 CIT Members o 51 Non-Practicing Members - Membership numbers have kept consistent over the past several years. Questions: For membership turnover, how many are retiring versus not returning? <ul style="list-style-type: none"> - The non-practicing membership category include retirees or members who require their membership to be put on hold. What is the highest number of members in the past? <ul style="list-style-type: none"> - There was over 500 members approximately 8 years ago before several membership categories were disallowed by the government. There is hope with the new legislation that these membership categories will be allowed again. | |

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| | <p>Motion to approve the Registrar's report as presented. Moved: Maurice Shevalier Second: Sally Hanearin</p> | CARRIED |
| 5.0 | Election of Directors | |
| | <p>The following members were elected by acclamation.</p> <ul style="list-style-type: none"> • Jian Fu Deng • Patrick Kalita • Peter Kusalik • Lenn Liwanag | |
| 6.0 | <p>President's Report – Sean Stewart</p> <ul style="list-style-type: none"> - Streamlining Professional Legislation <ul style="list-style-type: none"> o There will be an Umbrella Act for the 22 professional organizations under Alberta Labour and Immigration. This includes one act, one set of regulations, and individualized schedules. o Legislation to be introduced in April/May 2022 and proclaimed in January 2023. o No changes to reserved titles. o Allowances for changes in the future such as potential new membership categories. o Expected ACPA actions are to develop new bylaws to align with the Act and Regulations. - Increase in Professional Dues <ul style="list-style-type: none"> o There will be small increase in annual dues for P.Chem members from \$295.00 to \$325.00 to offset anticipated legal and training expenses for the new legislation. It will also offset inflation costs as well as the costs associated with the hiring of the new Executive Director. o Dues for CIT members and Non-Practicing members to remain the same. - Proposal to License Ethics Course to FCPC (Federation of Canada's Professional Chemists) <ul style="list-style-type: none"> o The ACPA is in the early stages of discussion with the FCPC regarding licensing the ACPA ethics course for use by the FCPC. Chemical professionals across Canada would access the same course. o FCPC would manage the instructor certification program and ongoing course development; ACPA would earn some money from each enrollment. o The FCPC would like a time limit on the license for the course. o Next steps and negotiations are ongoing. - CPC Conference: Joint Conference <ul style="list-style-type: none"> o Cultivating Professional Communities conference to took place December 1 & 2, 2021 in conjunction with the biologists and the foresters which barely broke even. o If participating in a 2022 conference, there needs to be better focus on the program. Chemists need to have a greater presence in the conference. o A discussion to occur with the biologists and the foresters. - Committee Activities <ul style="list-style-type: none"> o Technical Seminar Committee <ul style="list-style-type: none"> ▪ A slate of online seminars has been hosted month since September 2021 with more seminars planned through the rest of 2022. ▪ Input regarding future seminars from members would be appreciated. o Governance Committee <ul style="list-style-type: none"> ▪ Preparation of the ACPA governance manual. ▪ Documentation of procedures and bylaws of the Association. ▪ More documents will be finalized over the coming months. o Marketing & Student Liaison Committee <ul style="list-style-type: none"> ▪ Recently re-activated and reorganized/combined these committees which are important to the viability of the Association. ▪ ACPA marketing video has been created and was previewed for members. o Practice Review Committee | |



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| | <ul style="list-style-type: none"> ▪ A key activity is annual audit of professional development credits. ▪ The Association must demonstrate professional development in annual report to Alberta Labour. ○ Awards Committee <ul style="list-style-type: none"> ▪ Select the recipients of the scholarships and Frank Bachelor Award. ▪ Help provide judges and presenters for science fair awards. ○ Registration Committee <ul style="list-style-type: none"> ▪ Review all membership applications. ○ Legislative Committee <ul style="list-style-type: none"> ▪ Developed new Jurisprudence course. ▪ Will be developing the updated bylaws due to the new legislation. ○ Other committees include the Discipline Committee, Strategic Planning Committee, Nominations Committee, Succession Committee, and the Financial Committee. ○ Gratitude given to all committee members for their hard work. - Executive Director Retirement <ul style="list-style-type: none"> ○ Kathy Janzen is retiring as Executive Director this spring. She is an integral reason as to why the ACPA is the best organized P.Chem association in Canada. ○ The ACPA is in the process of recruiting a new Executive Director. ○ Kathy Janzen was presented with a gold chemist ring as a token of appreciation for her dedication, and passion for the ACPA. ○ A social event will be held in Calgary and Edmonton in mid-May or June. | |
| 7.0 | Scholarships and Awards <ul style="list-style-type: none"> - Undergraduate Scholarship in Chemistry: Yoojin Choi - Frank Bachelor Award for Service to the Chemical Profession: Kathy Janzen | |
| 8.0 | Incoming President – Shane Harnish <ul style="list-style-type: none"> - Shane introduced himself and gave his thanks to Sean Stewart. - Looking forward to moving into the President role for the upcoming year. | |
| 9.0 | Adjournment | |
| | Motion to adjourn the meeting at 9:02 p.m. Moved: Sean Stewart | ADJOURNED |

Prepared by: Tamara Hudson